

Exam Conflict Form

Student Info			
Name	Email	Date	
Exam Conflict Info A. If you have two or more exams scheduled at the same time, please list them below and submit this form to Academic Services for processing. You do not need to complete section C. B. If you have a personal reason for not being able to write your final exam as scheduled, please read the Examinations policy on the back of this form. Then, list your exam(s) below and provide full explanation of your situation in section C below. The Academic Appeals committee will review your request.			
Course Code	Course Name	Professor	Exam Date and Time
C. Details of your request: <div style="text-align: right; margin-top: 20px;"> Student Signature: _____ </div>			
Registrar	Granted: <input type="checkbox"/> Denied: <input type="checkbox"/> Registrar's Signature: _____		
	Reason for denying request:		

Exam Rescheduling			
<i>The following exams have been rescheduled to the date, time and location indicated below.</i>			
Course Code	Professor	Date and Time	Room

Date received:	SSC:	VPA:	Student:
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BRIERCREST

Examinations

Students are allowed three hours to write each final exam. As much as possible, exams are scheduled to avoid conflicts with other course exams. Students must write their final exams as scheduled unless the college has scheduled a conflict (i.e., two exams at the same time). Students may not reschedule exams for personal reasons (e.g., travel home for Christmas). If a scheduled conflict does occur, students will write one of their conflicting exams during the scheduled conflict period (if possible). Mid-term exams are scheduled during regular class time.

All scheduled final exams are mandatory. Failure to write a final exam will result in an F (0 per cent) for the course.

We do not permit students to leave before completing their final exams. Students may not purchase a plane ticket or plan any other transportation that will require them to leave before their last final exam. It is solely the student's responsibility to ensure that flights and/or travel arrangements or other circumstances do not conflict with her or his exam schedule. Conflicts with travel arrangements are not appropriate reasons for exam rescheduling.

SUBMIT COMPLETED FORM TO:
Academic Services
Briercrest College and Seminary
510 College Drive · Caronport, SK ·
S0H 0S0
Fax: 306-756-5503