

SECOND MAJOR POLICY

Responsibility of	Registrar
Approved by	Academic Planning Committee
Revision History	Proposed to Education Team March 30, 2005; Approved by Faculty Council April 6, 2005; Created January 9, 2006; Modified May 24, 2007; April 29, 2009; March 21, 2014; September 7, 2018; October 23, 2020
Next Review	Annual

POLICY OVERVIEW

This policy outlines the process involved for undergraduate students want to pursue a second major.

PRINCIPLES

The principles of natural justice, clarity, and transparency undergird this policy.

SCOPE

The policy applies to all undergraduate students on campus.

POLICY STATEMENT

With permission of the Dean of the College, students wishing to complete a second undergraduate major within their bachelor's degree program will be required to complete all requirements for both majors. Courses from one major cannot be applied to the second major. Free elective courses completed toward the bachelor's degree program can fulfill requirements in the second major. The second major must be a different specialization from the first major.

Note: Education Team agreed that the credit hour requirements for dual AA majors be 15 additional hours rather than 30 hours. All other aspects of policy remain in effect (April 29, 2009 modification). The Education Team moved the Double AA policy be dissolved effective September 1, 2014 (March 21, 2014 decision).

PROCEDURES

Students must declare a second major in consultation with the Registrar's office. A program declaration form, available in the Academic Services office must be completed. Program sheets for both majors will be prepared by the Registrar's office. The program sheets will be forwarded both to the student and the program coordinators. The second major declaration and program sheets will be documented in the student's file.

APPENDIX A

Related Forms/Policies	Graduation Requirements (College Academic Calendar) Residency Policy (College Academic Calendar)
Where is this policy published	College Academic Calendar (https://www.briercrestcollege.ca/academics/calendar/)
Contact Information	Registrar